

HISTORY for Exchange Students

/

ZGODOVINA za študente na izmenjavi

University of Ljubljana, Faculty of Arts, Department of History Ljubljana, 2025

Danijela Trškan & Žiga Zwitter

GENERAL INFORMATION

Homepage of the Department of History / Spletna stran Oddelka za zgodovino:

https://zgodovina.ff.uni-lj.si/en

UNIVERSITY OF LJUBLJANA
FACULTY OF ARTS
DEPARTMENT OF HISTORY
UNIVERZA V LJUBLJANI
FILOZOFSKA FAKULTETA
ODDELEK ZA ZGODOVINO

See also: "About the Department of History":

https://zgodovina.ff.uni-lj.si/en/about-department-history

INTERNATIONAL OFFICE, FACULTY OF ARTS

https://www.ff.uni-lj.si/en/node/7331

Office hours: every day 11 a.m.-1 p.m. / Uradne ure: vsak dan 11h-13h;

email/elektronski naslov: internationaloffice@ff.uni-lj.si

International Office/Mednarodna pisarna

University of Ljubljana Faculty of Arts/Univerza v Ljubljani Filozofska fakulteta

Aškerčeva 2, SI 1000 Ljubljana soba/room: 10 (ground floor) phone/telefon: 00386 1 241 1356

Contact the International Office:

- (1) for enrolment (before your arrival),
- (2) visit the International Office personally (during office hours: 11 a.m.-1 p.m.) to register at our faculty immediately after your arrival there you will receive important pieces of information and also important documents,
- (3) you are again supposed to visit the international office 3 days before you leave Slovenia at the end of your visit.

Do not hesitate to visit the International Office also in the meantime – colleagues there will be happy to help you any time during their office hours.

INFORMATION FOR INCOMING STUDENTS ON THE WEBSITE OF THE INTERNATIONAL OFFICE OF OUR FACULTY:

https://www.ff.uni-lj.si/studij/international-office-incoming-students/erasmus-students

https://www.ff.uni-lj.si/international-students-mednarodni-studenti

Courses with regular lectures held in English at the Faculty of Arts: https://www.ff.uni-lj.si/studij/international-office-incoming-students/courses-english (see also the lists of courses you can take at the Department of History based on individual study of literature in English on the **Final list of courses** below this manual)

DEPARTMENT OF HISTORY'S SENIOR PROFESSIONAL (acts as a secretary and performs other duties) / STROKOVNA SLUŽBA ODDELKA ZA ZGODOVINO

Jasna Vanček room/soba 101 (on the 1st floor)

Office hours/uradne ure: every day/vsak dan: 11 a.m.—1 p.m./11.00—13.00 email/elektronski naslov: <u>Jasna.Vancek@ff.uni-lj.si</u> OR info.zgodovina@ff.uni-lj.si

phone/telefon: (00 386 1) 241 1190

fax/faks: (00 386 1) 241 1191

Contact Mrs. Vanček in case of questions related to the timetable or in case of eventual difficulties in contacting your professors.

INTERNATIONAL EXCHANGE ACADEMIC COORDINATOR at the Department of History (APPLICATION FOR HISTORY COURSES) / Oddelčni koordinator za mednarodno sodelovanje

Asst. Prof. ŽIGA ZWITTER, PhD ziga.zwitter@ff.uni-lj.si

Office hours:

Thursday 5.10–6.10 p.m. (Room 111, from mid-February to end of May; the rest of the year: prior email announcement by Tuesday at 5 p.m. is required).

VISIT HIS OFFICE DURING OFFICE HOURS.

Contact Dr Zwitter

- (1) to help you select the courses,
- (2) in case of eventual changes to your learning agreement <u>soon</u> <u>after</u> <u>the beginning of the semester</u> (usually within the first 2 weeks of the semester),
- (3) in case of eventual difficulties during your history studies.

HOW TO PROLONG YOUR STUDY IN SLOVENIA?

If you want to prolong your study in Slovenia (longer duration than originally planned), please contact the Slovenian national coordinator Mrs. Petra Vilfan (Petra.Vilfan@cmepius.si) at least 1 month before the expected end of your study visit to Slovenia. She will inform you, how your study in Slovenia can continue – which kind of a further grant you can apply for. Namely, apart from Erasmus+ exchanges, there exist also other student exchange programs (e.g., CEEPUS, bilateral agreements ...) and she will kindly identify the right one for you, if only it exists.

THE LANGUAGE OF THE STUDY OF HISTORY AT OUR DEPARTMENT

Every winter semester, lectures of the course **Medieval History of Southeast Europe** are held **in English**.

Every summer semester, lectures of the course **Historical Geography** are held **in English.**

Other lectures and seminars are held in Slovenian. Many courses also host e.g. one lecture by an invited foreign specialist per year – these lectures are usually held in English.

If lectures/seminars are in Slovenian, all incoming students are offered individual consultations in English, by some professors in German (or in another language based on agreement between professors and students: see the notes on languages in the tables (lists of courses) below).

EXAMS: The language of the great majority of oral and written exams and seminars is <u>English</u> (or <u>German or French or Italian or Croatian or Serbian ...).</u> English is usually one of the possible languages of exams, but there are exceptions. Please check the language of exams of each course carefully on the list of classes below.

THE BEGINNING OF YOUR STUDY AT THE DEPARTMENT OF HISTORY

Upon your arrival, visit the International Office of our faculty first.

If your Learning agreement has not been confirmed yet, contact the departmental coordinator Dr Žiga Zwitter (whom you already contacted before your arrival). Please do this at the departmental welcome meeting for incoming students.

At the beginning of your first semester in Ljubljana (in the first week of the semester) all incoming students will be invited for welcome meeting with the head of the department, the department's coordinator of international exchanges, with representatives of our history students, tutors, of the Slovenian section of the International Students of History Association, and with a Department of History's librarian.

Please **contact your professors by email and ask them for a meeting** as soon as possible <u>after the departmental welcome meeting</u>. The only exceptions are Prof. Mlacović <u>in the winter semester (course **Medieval History of Southeast Europe**) and <u>Prof. Zwitter in the summer semester (course **Historical Geography**; but do visit him if you selected his courses History of SE Europe in Early Modern Times or Selected Chapters from History of Southeast Europe in Early Modern Times), whom you will be meeting in the classroom every week, so there is no need to visit them during their office hours at the beginning – but, of course, feel free to visit them as well, if you have any questions.</u></u>

When you personally visit all your professors soon after your arrival, ask them:

- (1) what your tasks in the frame of a certain course are (exam/seminar),
- (2) which literature you are expected to study,
- (3) when your exam will be scheduled/what the deadline to submit the seminar is,
- (4) how you will inform the professor one week before the exam that your previously agreed exam date will in fact be your exam date (via the Student Information System (VIS) or via email).

Offices, office hours, email addresses and phone numbers of professors: visit their homepages here: https://zgodovina.ff.uni-lj.si/en/about-department/presentation-staff (ponedeljek = Monday; torek = Tuesday; sreda = Wednesday; četrtek = Thursday; petek = Friday)

The best way to contact professors: send them an email two days in advance to arrange a meeting that will take place during their office hours (obligatory at the beginning of the semester – exceptions (= no visits at the beginning of the semester because you will be meeting them regularly in the class): Prof. Mlacović in the winter semester and Prof. Zwitter in the summer semester (concerning the course Historical Geography; but visit Dr Zwitter if you selected his courses History of SE Europe in Early Modern Times or Selected Chapters from History of Southeast Europe in Early Modern Times)). Later, during the semester, emails are also usual. Phone calls to professors are not usual at our faculty.

LIBRARY OF THE DEPARTMENT OF HISTORY/ KNJIŽNICA ODDELKA ZA ZGODOVINO

room/soba 104 (on the 1st floor)

You are encouraged to visit the website of the departmental library: https://zgodovina.ff.uni-lj.si/en/library-department-history, with highly useful further links.

See also the central website of all departmental libraries of the Faculty of Arts, including a highly useful **Library Guide** (https://zgodovina.ff.uni-lj.si/en/library/basic-information) dealing with our physical and virtual libraries, and guidelines how to search for literature in Slovenian libraries.

Opening hours/Urnik izposoje: check the opening hours on the door of the library (ponedeljek/Monday, torek/Tuesday, sreda/Wednesday, četrtek/Thursday, petek/Friday)

email/elektronski naslov: knjiznica-zgodovina@ff.uni-lj.si phone/telefon: (00 386 1) 241 1200, (00 386 1) 241 1201

TO GET THE LIBRARY CARD (FOR 18 DEPARTMENTAL LIBRARIES OF OUR FACULTY), VISIT THE LIBRARY AND FILL IN THE

REGISTRATION FORM (you received it when your registered at the International Office of the faculty immediately after your arrival – so you can already fill it in in advance). Your student card is at the same time also your library card enabling use of all libraries of our faculty.

Reading rooms/čitalnice:

a small reading room is located in our departmental library (room 104), a bigger one is in the classroom 015 (in the basement of the main faculty building, open Monday–Saturday);

a great reading room is located in the **National and University Library** of Slovenia (5-min walk from our faculty): https://www.nuk.uni-lj.si/eng/node/448.

COURSES IN 2025/26:

Classrooms and timetables (all courses) are documented here: https://urnik.ff.uni-lj.si/en/ (enter the surname of the lecturer to be able to find out easily, when and where your course is scheduled; surnames of lecturers are given in this file (History for Exchange Students) in the tables below)

OR simply visit the Department of History's senior professional (Mrs. Vanček; please respect the office hours: 11 a.m.-1 p.m.), tell her the titles of your selected courses and she will kindly explain, when and where your courses will be held.

Final list of courses in 2025/26:

1. WINTER SEMESTER

1. 1. WINTER SEMESTER: FIRST CYCLE: Bachelor's program

Lectures & seminars are most likely held in Slovenian (with the exception of the course **Medieval History of Southeast Europe, with regular lectures held in English**). In the frame of other courses, we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the fourth column).

Courses in the WINTER SEMESTER 2025/26:

| Predmeti (titles of courses in Slovenian) | Courses (translated titles) & ECTS points | Predavatelj – Lecturer | Semester Language (if special) |
|---|--|---------------------------|--------------------------------------|
| ZG1 Teorija | Theory of | Dr. Marta Verginella | Winter semester |
| zgodovine | History 5 ECTS | | |

| | | · · · · · · · · · · · · · · · · · · · | |
|--|---|---------------------------------------|---|
| ZG1 Struktura in razvoj zgodovinske znanosti | Structure and Development of Historical Science 5 ECTS | Dr. Marko Štuhec | Winter semester |
| ZG1 Grška zgodovina | Greek History 5 ECTS | Dr. Alenka Cedilnik | Winter semester |
| ZG1 Seminar iz grške zgodovine | Seminar in Greek History 5 ECTS | Dr. Alenka Cedilnik | Winter semester |
| ZG1 Rimska zgodovina | Roman History 5 ECTS | Dr. Milan Lovenjak | Winter semester |
| ZG1 Zgodovina jugovzhodne Evrope v srednjem veku | Medieval History of Southeast Europe 5 ECTS | Dr. Dušan Mlacović | Winter semester the entire course (regular lectures) in English |
| ZG1 Seminar iz obče zgodovine v zgodnjem novem veku | Seminar in Slovenian History in Early Modern Times | Dr. Marko Štuhec | Winter semester |
| ZG 1 Zgodovina jugovzhodne Evrope v 19. stoletju | History of SE Europe in the 19 th century | Dr. Rok Stergar | Winter semester |
| ZG1 Sodobna obča zgodovina | Contemporary General History 5 ECTS | Dr. Kornelija Ajlec | Winter semester |
| ZG1 Sodobna slovenska zgodovina | Contemporary Slovenian History 5 ECTS | Dr. Božo Repe | Winter semester |
| ZG1 Sodobna zgodovina jugovzhodne Evrope | Contemporary History of Southeast Europe 5 ECTS | Dr. Mitja Ferenc | Winter semester |
| *ZG1 Nemščina v zgodovinopisju 1 | German in Historiography 1 5 ECTS | Dr. Mojca Peternel | Winter semester only in German |
| *ZG1 Nemščina v zgodovinopisju 3 | German in Historiography 3 5 ECTS | Dr. Mojca Peternel | Winter semester only in German |
| *ZG1 Latinski jezik 1 | Latin 1 4 ECTS | Mag. Jelena Isak Kres | Winter semester in Latin; consultations in English |

| *ZG1 Latinski jezik 3 | Latin 3 | Mag. Jelena Isak Kres | Winter semester |
|-----------------------|---------|-----------------------|------------------|
| | 5 ECTS | | in Latin; |
| | | | consultations in |
| | | | English |

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: https://www.ff.uni-lj.si/en/node/7336.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: https://www.ff.uni-lj.si/en/node/7334.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

1. 2. WINTER SEMESTER: SECOND CYCLE: MASTER'S PROGRAM

Lectures & seminars are held in Slovenian, but we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the second column of the following table). Feel free to select the course **Medieval History of Southeast Europe** (see p. 10) with regular lectures held in **English**, primarily aimed at undergraduate students, if only your home faculty will recognize the ECTS points.

Exams are in **English** (except for the courses with special linguistic comments in red in the second column).

Courses in the WINTER SEMESTER 2025/26:

| Predmeti (titles of courses | Courses (translated titles) | Predavatelj – |
|--|--|---------------------|
| in Slovenian) | Language (if special) | Lecturer |
| W. | & ECTS points | |
| ZG 2 Grški svet med | Greek World between the | Dr. Alenka Cedilnik |
| helenistično dobo in zgodnjim | Hellenistic Era and Early | |
| Bizancem | Byzantium | |
| 7C 2 Izbrana noglavia iz občo | 5 or 8 ECTS | Dr. Jernej Kosi |
| ZG 2 Izbrana poglavja iz obče zgodovine 19. stoletja | Selected Chapters from General History of the 19th Century | Dr. Jerriej Rosi |
| zgodovine 19. stoletja | 5 or 8 ECTS | |
| ZG 2 Izbrana poglavja iz obče | Selected Chapters from | Dr. Marko Štuhec |
| zgodovine zgodnjega novega | General History of Early | |
| veka | Modern Times 5 or 8 ECTS | |
| ZG 2 Izbrana poglavja iz | Selected Chapters from Late | Dr. Milan Lovenjak |
| pozne antike | Antiquity | |
| | 5 or 8 ECTS | |
| ZG 2 Izbrana poglavja iz | Selected Chapters from | Dr. Kornelija Ajlec |
| sodobne obče zgodovine | Contemporary General | |
| | History 5 or 8 ECTS | |
| ZG 2 Izbrana poglavja iz | Selected Chapters from | Dr. Božo Repe |
| sodobne slovenske | Contemporary Slovenian | |
| zgodovine | History | |
| *7C 2 Izbrana naglavia iz | 5 or 8 ECTS | Dr. Dok Storgar |
| *ZG 2 Izbrana poglavja iz zgodovine jugovzhodne | Selected Chapters from History of Southeast Europe in the 19th | DI. ROK Steryai |
| Evrope v 19. stoletju | Century any South Slavic | |
| Evrope v 15. stoletju | language | |
| | 5 or 8 ECTS | |
| ZG2 Izbrana poglavja iz | Selected Chapters from Slovenian | Dr. Dragica Čeč |
| slovenske zgodovine v | History of Early Modern Times | - |
| zgodnjem novem veku | 3 or 5 or 8 ECTS | |
| *ZG 2 Latinski jezik | Latin | Mag. Jelena |
| | In Latin; | Isak Kres |
| | consultations in English | |
| W-0 2 M VI | 5 or 7 ECTS | |
| *ZG 2 Nemški jezik | German | Mag. Niko Hudelja |
| | Only in German 5 ECTS | |
| ZG 2 Didaktika zgodovine II | Didactics of History | Dr. Danijela Trškan |
| | II 6 or 9 ECTS | |

| ZG2 Magistrsko delo 3 | Master's thesis 3 9 ECTS | Depends on the topic |
|--|---|----------------------|
| ZG2 Magistrsko delo 2 ZG2 Magistrsko delo 3 | Master's thesis 2 4 ECTS Master's thesis 3 4 ECTS | Depends on the topic |

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: https://www.ff.uni-lj.si/en/node/7336.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: https://www.ff.uni-lj.si/en/node/7334.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

2. SUMMER SEMESTER

2. 1. SUMMER SEMESTER: FIRST CYCLE: Bachelor's program

Lectures & seminars are most likely held in Slovenian (with the exception of the course Historical Geography (primarily aimed at Master's students – see p. 14; but undergraduate students also are welcome) with regular lectures held in English). In the frame of other courses, we offer individual consultations in English (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the fourth column).

Courses in the SUMMER SEMESTER 2025/26:

| Predmeti (titles of courses in Slovenian) | Courses (translated titles) & ECTS points | Predavatelj – Lecturer | Semester Language (if special) |
|---|--|---------------------------|--------------------------------------|
| ZG1 Obča zgodovina srednjega veka | General History of Middle Ages 5 ECTS | Dr. Janez Mlinar | Summer semester |
| ZG1 Zgodovina jugovzhodne Evrope v srednjem veku | Medieval History of Southeast Europe 5 ECTS | Dr. Dušan Mlacović | Summer semester |
| ZG1 Obča zgodovina zgodnjega novega veka | General History of Early Modern Times 5 ECTS | Dr. Marko Štuhec | Summer semester |
| ZG1 Slovenska zgodovina v zgodnjem novem veku | Slovenian History in Early Modern Times 5 ECTS | Dr. Sašo Jerše | Summer semester |
| ZG1 Zgodovina jugovzhodne Evrope v zgodnjem novem veku | History of Southeast Europe in Early Modern Times 5 ECTS | Dr. Žiga Zwitter | Summer semester |
| ZG1 Obča zgodovina 19. stoletja | General History of the 19 th Century 5 ECTS | Dr. Ana Cergol Paradiž | Summer semester |
| ZG1 Seminar iz sodobne slovenske zgodovine | Seminar in Contemporar y Slovene History 5 ECTS | Dr. Božo Repe | Summer semester |
| ZG1 Seminar iz sodobne zgodovine jugovzhodne Evrope | Seminar in Contemporary History of Southeast Europe 5 ECTS | Dr. Mitja Ferenc | Summer semester |
| *ZG1 Nemščina v zgodovinopisju 2 | German in Historiography 2 5 ECTS | Dr. Mojca Peternel | Summer semester Only in German |

| *ZG1 Latinski jezik 2 | Latin 2 | Mag. Jelena Isak Kres | Summer semester |
|-----------------------|---------|-----------------------|------------------|
| | 5 ECTS | | In Latin; |
| | | | consultations in |
| | | | English |

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: https://www.ff.uni-lj.si/en/node/7336.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: https://www.ff.uni-lj.si/en/node/7334.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

2. 2. SUMMER SEMESTER: SECOND CYCLE: MASTER'S PROGRAM

Lectures & seminars are most likely held in Slovenian (with the exception of the course Historical Geography with regular lectures held in English). In the frame of other courses, we offer individual consultations in English (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the second column).

Courses in the SUMMER SEMESTER 2025/26:

| Predmeti (titles of courses in Slovenian) | Courses (translated titles) Language (if special) & ECTS points | Predavatelj – Lecturer |
|--|--|--|
| ZG2 Historična geografija | Historical Geography 5 ECTS | Dr. Žiga Zwitter The entire course (regular lectures) in English |
| ZG2 Kulturna zgodovina | Cultural History 5 ECTS | Dr. Luka Vidmar |
| ZG2 Historična antropologija | Historical Anthropology | Dr. Ana Cergol Paradiž |
| ZG2 Zgodovina ideje evropskega povezovanja | History of the Idea of European Integration 3 or 5 ECTS | Dr. Kornelija Ajlec |
| ZG2 Epistemologija zgodovine | Epistemology of History 3 or 5 ECTS | Dr. Jernej Kosi |
| ZG2 Izbrana poglavja iz obče zgodovine srednjega veka | Selected Chapters from General History of the Middle Ages 3 or 5 or 8 ECTS | Dr. Janez Mlinar |
| ZG 2 Izbrana poglavja iz zgodovine jugovzhodne Evrope v zgodnjem novem veku | Selected Chapters from History of Southeast Europe in Early Modern Times 3 or 5 or 8 ECTS | Dr. Žiga Zwitter |
| ZG2 Izbrana poglavja iz sodobne zgodovine jugovzhodne Evrope | Selected Chapters from Contemporary History of Southeast Europe 3 or 5 or 8 ECTS | Dr. Mitja Ferenc |
| ZG2 Izbrana poglavja iz srednjeveške zgodovine jugovzhodne Evrope | Selected Chapters from Mediaeval History of Southeast Europe 3 or 5 or 8 ECTS | Dr. Dušan Mlacović |
| ZG2 Paleografija novega veka | Palaeography of Modern Times 5 ECTS Only for students who understand German | Dr. Sašo Jerše |
| *ZG2 Didaktika zgodovine I | Didactics of History I Only in Slovenian or Croatian or Serbian 6 or 9 ECTS | Dr. DanijelaTrškan |
| ZG2 Magistrsko delo 3 | Master's thesis 3 9 ECTS | Depends on the topic of the student's Master's thesis |

| ZG2 Magistrsko delo 2 ZG2 | Master's thesis 2 4 ECTS | Depends on the topic of the |
|---------------------------|--------------------------|------------------------------|
| Magistrsko delo 3 | Master's thesis 3 4 ECTS | student's Master's thesis |

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: https://www.ff.uni-lj.si/en/node/7336.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: https://www.ff.uni-lj.si/en/node/7334.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

DOCTORAL STUDY PROGRAM

Please visit the following link:

https://www.ff.uni-lj.si/en/study/third-cycle-doctoral-study-programmes/presentation-doctoral-study-programmes-third-cycle

OUR EXPECTATIONS (Bachelor's, Master's, Doctoral study):

| General course | Seminar |
|---|--|
| Written seminar (15-20 pages) | Written seminar (15-20 pages) on a |
| on a general topic | specific topic |
| oral/written exam (books and articles to study; if lectures are held in English, also lectures) | DO NOT FORGET - TO CONSULT AN APPROPRIATE SELECTION OF LITERATURE, - TO USE FOOTNOTES IN ORDER TO MAKE CLEAR WHERE YOUR INFORMATION COMES FROM, - TO USE ONE OF THE USUAL STYLES OF REFERENCES TO BIBLIOGRAPHY. |

In the case of any changes to your Learning agreement, please inform the departmental coordinator and the professor in the first two weeks of your semester in Slovenia.

If you decide not to take exams, please inform the coordinator about it at the end of your stay.

EXAMS:

| WINTER SEMESTER 2025/26 | SUMMER SEMESTER 2025/26 |
|---|---|
| In January and February: exam dates; deadlines for seminars usually earlier. | In June and early July: exam dates; deadlines for seminars usually earlier |
| Exceptions for incoming students possible: based on individual agreements with professors | Exceptions for incoming students possible: based on individual agreements with professors |
| Professors enter your grades into the electronic system. | Professors enter your grades into the electronic system. |

Faculty Coordinator at the International Office, Faculty of Arts, issues your Transcript of records (room 10).

When you finish your exams, please ask for the Transcript of Records: internationaloffice@ff.uni-lj.si

If the colleague in the International Office does not see your grades, please ask your professors to enter the grades into the electronic system.

If you receive no answer from your professor, contact the departmental coordinator immediately.

Faculty Coordinator at the International Office, Faculty of Arts, issues your Transcript of records (room 10).

When you finish your exams, please ask for the Transcript of Records: internationaloffice@ff.uni-lj.si

If the colleague in the International Office does not see your grades, please ask your professors to enter the grades into the electronic system.

If you receive no answer from your professor, contact the departmental coordinator immediately.

TRANSCRIPT OF RECORDS OCENE/GRADES

| Grades in Slovenia: | ECTS Definition |
|------------------------------|-----------------|
| odlično (10) EXCELLENT | EXCELLENT: A |
| prav dobro (9) VERY GOOD | VERY GOOD: B |
| prav dobro (8) VERY GOOD | GOOD: C |
| dobro (7) GOOD | SATISFACTORY: D |
| zadostno (6) SATISFACTORY | SUFFICIENT: E |
| nezadostno (5-1) FAIL | FAIL: F |

Before you leave, you will get the Transcript of records at the International Office of the Faculty of Arts, room 10.

After you have taken all your exams, send an email to internationaloffice@ff.uni-lj.si and you will receive the Transcript of records in 2-3 days.

If you have to leave earlier, send an email to the International Office and ask the colleagues to send you the e-Transcript of records. You can also ask them to send the original to your address in your home country by post.

In any case, visit the international office 3 days before you leave — not only because of the Transcript of records but also because our International Office needs to know how long you stayed in Ljubljana.

Naslov / Title: Zgodovina za študente na izmenjavi / History for Exchange Students

Avtorja/Authors:

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