



University of Ljubljana
FACULTY OF ARTS

HISTORY for Exchange Students

/

ZGODOVINA za študente na izmenjavi

University of Ljubljana, Faculty of Arts,
Department of History
Ljubljana, 2024

Danijela Trškan & Žiga Zwitter

GENERAL INFORMATION

Homepage of the Department of History / Spletna stran Oddelka za zgodovino:

<https://zgodovina.ff.uni-lj.si/en>

UNIVERSITY OF LJUBLJANA	UNIVERZA V LJUBLJANI
FACULTY OF ARTS	FILOZOFSKA FAKULTETA
DEPARTMENT OF HISTORY	ODDELEK ZA ZGODOVINO

See also: "About the Department of History":

<https://zgodovina.ff.uni-lj.si/en/about-department-history>

INTERNATIONAL OFFICE, FACULTY OF ARTS

<https://www.ff.uni-lj.si/en/node/7331>

Office hours: every day 11 a.m.–1 p.m. / Uradne ure: vsak dan 11h–13h;
email/elektronski naslov: internationaloffice@ff.uni-lj.si

International Office/Mednarodna pisarna

University of Ljubljana Faculty of Arts/Univerza v Ljubljani Filozofska fakulteta

Aškerčeva 2, SI 1000 Ljubljana

soba/room: 10 (ground floor)

phone/telefon: 00386 1 241 1356

Contact the **International Office**:

- (1) for **enrolment** (before your arrival),
- (2) visit the International Office personally (during office hours: 11 a.m.–1 p.m.) to **register** at our faculty immediately after your arrival – there you will receive important pieces of information and also important documents,
- (3) you are again supposed to visit the international office **3 days before you leave Slovenia** at the end of your visit.

Do not hesitate to visit the International Office also in the meantime – colleagues there will be happy to help you any time during their office hours.

INFORMATION FOR INCOMING STUDENTS ON THE WEBSITE OF THE INTERNATIONAL OFFICE OF OUR FACULTY:

<https://www.ff.uni-lj.si/studij/international-office-incoming-students/erasmus-students>

<https://www.ff.uni-lj.si/international-students-mednarodni-studenti>

Courses with regular lectures held in English at the Faculty of Arts: <https://www.ff.uni-lj.si/studij/international-office-incoming-students/courses-english> (see also the lists of courses you can take at the Department of History based on individual study of literature in English on the **Final list of courses** below this manual)

**DEPARTMENT OF HISTORY'S SENIOR PROFESSIONAL (acts as a secretary and performs other duties) / STROKOVNA SLUŽBA
ODDELKA ZA ZGODOVINO**

Jasna Vanček

room/soba 101 (on the 1st floor)

Office hours/uradne ure: every day/vsak dan: 11 a.m.–1 p.m./11.00–13.00

email/elektronski naslov: Jasna.Vancek@ff.uni-lj.si OR info.zgodovina@ff.uni-lj.si

phone/telefon: (00 386 1) 241 1190

fax/faks: (00 386 1) 241 1191

Contact Mrs. Vanček in case of questions related to the timetable or in case of eventual difficulties in contacting your professors.

**INTERNATIONAL EXCHANGE ACADEMIC COORDINATOR at the
Department of History (APPLICATION FOR HISTORY COURSES) /
Oddelčni koordinator za mednarodno sodelovanje**

Asst. Prof. ŽIGA ZWITTER, PhD

ziga.zwitter@ff.uni-lj.si

Office hours:

Thursday 5.10–6.10 p.m. (Room 111, from mid-February to end of May; the rest of the year: prior email announcement by Wednesday at 5 p.m. is required). In the first half of the winter semester 2024, Dr Zwitter will be a guest professor in Austria; you can reach him by email or arrange a Zoom meeting with him.

VISIT HIS OFFICE DURING OFFICE HOURS.

Contact Dr Zwitter

- (1) to help you select the courses,**
- (2) in case of eventual changes to your learning agreement soon after the beginning of the semester (usually within the first 2 weeks of the semester),**
- (3) in case of eventual difficulties during your history studies.**

HOW TO PROLONG YOUR STUDY IN SLOVENIA?

If you want to prolong your study in Slovenia (longer duration than originally planned), please contact the Slovenian national coordinator Mrs. Petra Vilfan (Petra.Vilfan@cmepius.si) at least 1 month before the expected end of your study visit to Slovenia. She will inform you, how your study in Slovenia can continue – which kind of a further grant you can apply for. Namely, apart from Erasmus+ exchanges, there exist also other student exchange programmes (e.g., CEEPUS, bilateral agreements ...) and she will kindly identify the right one for you, if only it exists.

THE LANGUAGE OF THE STUDY OF HISTORY AT OUR DEPARTMENT

Every **winter semester**, lectures of the course **Medieval History of Southeast Europe** are held **in English**.

Every **summer semester**, lectures of the course **Historical Geography** are held **in English**.

Other lectures and seminars are held in Slovenian. Many courses also host e.g. one lecture by an invited foreign specialist per year – these lectures are usually held in English.

If lectures/seminars are in Slovenian, all incoming students are offered individual consultations in English, by some professors in German (or in another language based on agreement between professors and students: **see the notes on languages in the tables (lists of courses) below**).

EXAMS: The language of the great majority of oral and written exams and seminars is English (or German or French or Italian or Croatian or Serbian ...). **English is usually one of the possible languages of exams, but there are exceptions**. Please check the language of exams of each course carefully on the list of classes below.

THE BEGINNING OF YOUR STUDY AT THE DEPARTMENT OF HISTORY

Upon your arrival, visit the International Office of our faculty first.

If your Learning agreement has not been signed yet, contact the departmental coordinator Dr Žiga Zwitter (whom you already contacted before your arrival). **Please do this at the departmental welcome meeting for incoming students.**

At the beginning of your first semester in Ljubljana (e.g. in the first or second week of the semester) all incoming students will be invited to a welcome meeting with the head of the department, the department's coordinator of international exchanges, with representatives of our history students, tutors, of the Slovenian section of the International Students of History Association, and with a librarian.

Please **contact your professors by email and ask them for a meeting** as soon as possible after the departmental welcome meeting. The only exceptions are Prof. Mlacović in winter semester (course **Medieval History of Southeast Europe**) and Prof. Zwitter in summer semester (course **Historical Geography**); but do visit him if you selected his courses History of SE Europe in Early Modern Times or Selected Chapters from History of Southeast Europe in Early Modern Times), whom you will be meeting in the classroom every week, so there is no need to visit them during their office hours at the beginning – but, of course, feel free to visit them as well, if you have any questions.

When you personally visit all your professors soon after your arrival, ask them:

- (1) what your tasks in the frame of a certain course are (exam/seminar),**
- (2) which literature you are expected to study,**
- (3) when your exam will be scheduled/what the deadline to submit the seminar is,**
- (4) how you will inform the professor one week before the exam that your previously agreed exam date will in fact be your exam date (via the Student Information System (VIS) or via email).**

Offices, office hours, email addresses and phone numbers of professors: visit their homepages here: <https://zgodovina.ff.uni-lj.si/en/about-department/presentation-staff> (ponedeljek = Monday; torek = Tuesday; sreda = Wednesday; četrtek = Thursday; petek = Friday)

The best way to contact professors: send them an email two days in advance to arrange a meeting that will take place during their office hours (obligatory at the beginning of the semester** – exceptions (= no visits at the beginning of the semester because you will be meeting them regularly in the class): Prof. Mlacović in winter semester and Prof. Zwitter in summer semester (concerning the course Historical Geography; but visit Dr Zwitter if you selected his courses History of SE Europe in Early Modern Times or Selected Chapters from History of Southeast Europe in Early Modern Times)). Later, during the semester, emails are also usual. Phone calls to professors are not usual at our faculty.**

LIBRARY OF THE DEPARTMENT OF HISTORY / KNJIŽNICA ODDELKA ZA ZGODOVINO

room/soba 104 (on the 1st floor)

You are encouraged to visit the website of the departmental library: <https://zgodovina.ff.uni-lj.si/en/library-department-history>, with highly useful further links.

See also the central website of all departmental libraries of the Faculty of Arts, including e.g. a highly useful **Library Guide** (<https://zgodovina.ff.uni-lj.si/en/library/basic-information>) **dealing with our physical and virtual libraries, and guidelines how to search for literature in Slovenian libraries.**

Opening hours/Urnik izposoje: check the opening hours on the door of the library (ponedeljek/Monday, torek/Tuesday, sreda/Wednesday, četrtek/Thursday, petek/Friday)

email/elektronski naslov: knjiznica-zgodovina@ff.uni-lj.si
phone/telefon: (00 386 1) 241 1200, 00 386 241 1201

TO GET THE LIBRARY CARD (FOR 18 DEPARTMENTAL LIBRARIES OF OUR FACULTY), VISIT THE LIBRARY AND FILL IN THE REGISTRATION FORM (you received it when your registered at the International Office of the faculty immediately after your arrival – so you can already fill it in in advance). **Your student card is at the same time also your library card enabling use of all libraries of our faculty.**

Reading rooms/čitalnice:

a small reading room is located in our departmental library (room 104),
a bigger one is in the classroom 015 (in the basement of the main faculty building);

a great reading room is located in the **National and University Library** of Slovenia (5-min walk from our faculty): <https://www.nuk.uni-lj.si/eng/node/448>.

COURSES IN 2024/25:

Classrooms and timetables (all courses) are documented here: <https://urnik.ff.uni-lj.si/en/> (enter the surname of the lecturer to be able to find out easily, when and where your course is scheduled; surnames of lecturers are given in this file (History for Exchange Students) in the tables below)

OR simply visit the Department of History's senior professional (Mrs. Vanček; please respect the office hours: 11 a.m.–1 p.m.), tell her the titles of your selected courses and she will kindly explain, when and where your courses will be held.

Final list of courses in 2024/25:

1. WINTER SEMESTER

1. 1. WINTER SEMESTER: FIRST CYCLE: Bachelor's programme

Lectures & seminars are most likely held in Slovenian (with the exception of the course **Medieval History of Southeast Europe, with regular lectures held in English**). In the frame of other courses, we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the fourth column).

**Courses in the WINTER SEMESTER 2024/25 will last from the beginning of October to 20 January
+ exams (from around 20 January to 14 February):**

Predmeti (titles of courses in Slovenian)	Courses (translated titles) & ECTS points	Predavatelj – Lecturer	Semester Language (if special)
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ZG1 Teorija zgodovine	Theory of History 5 ECTS	Dr. Marta Verginella	Winter semester
ZG1 Grška zgodovina	Greek History 5 ECTS	Dr. Alenka Cedilnik	Winter semester
ZG1 Seminar iz grške zgodovine	Seminar in Greek History 5 ECTS	Dr. Alenka Cedilnik	Winter semester
ZG1 Rimska zgodovina	Roman History 5 ECTS	Dr. Milan Lovenjak	Winter semester
ZG1 Zgodovina jugovzhodne Evrope v srednjem veku	Medieval History of Southeast Europe 5 ECTS	Dr. Dušan Mlacović	Winter semester the whole course (regular lectures) in English
ZG1 Seminar iz obče zgodovine v zgodnjem novem veku	Seminar in General History in Early Modern Times	Dr. Marko Štuhec	Winter semester
ZG 1 Zgodovina jugovzhodne Evrope v 19. stoletju	History of SE Europe in the 19th century	Dr. Rok Stergar	Winter semester
ZG1 Obča zgodovina 19. stoletja	General History of the 19th Century 5 ECTS	Dr. Ana Cergol Paradiž	Winter semester
ZG1 Sodobna obča zgodovina	Contemporary General History 5 ECTS	Dr. Kornelija Ajlec	Winter semester
ZG1 Sodobna slovenska zgodovina	Contemporary Slovenian History 5 ECTS	Dr. Božo Repe	Winter semester
ZG1 Sodobna zgodovina jugovzhodne Evrope	Contemporary History of Southeast Europe 5 ECTS	Dr. Mitja Ferenc	Winter semester
*ZG1 Nemščina v zgodovinopisju 1	German in Historiography 1 5 ECTS	Dr. Mojca Peternel	Winter semester only in German
*ZG1 Nemščina v zgodovinopisju 3	German in Historiography 3 5 ECTS	Dr. Mojca Peternel	Winter semester only in German

*ZG1 Latinski jezik 1	Latin 1 4 ECTS	Mag. Jelena Isak Kres	Winter semester in Latin; consultations in English
*ZG1 Latinski jezik 3	Latin 3 5 ECTS	Mag. Jelena Isak Kres	Winter semester in Latin; consultations in English

POTENTIAL SELECTION OF COURSES AT OTHER DEPARTMENTS:

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: <https://www.ff.uni-lj.si/en/node/7336>.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: <https://www.ff.uni-lj.si/en/node/7334>.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

1. 2. WINTER SEMESTER: SECOND CYCLE: MASTER'S PROGRAMME

Lectures & seminars held in Slovenian, but we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the second column of the following table). Feel free to select the course **Medieval History of Southeast Europe (see p. 10) with regular lectures held in English**, primarily aimed at undergraduate students, if only your home faculty will recognize the ECTS points.

Exams are in **English** (except for the courses with special linguistic comments in red in the second column).

Courses in the WINTER SEMESTER 2024/25 will last from the beginning of October to 20 January + exams (from around 20 January to 14 February):

Predmeti (titles of courses in Slovenian)	Courses (translated titles) Language (if special) & ECTS points	Predavatelj – Lecturer
ZG 2 Grški svet med helenistično dobo in zgodnjim Bizancem	Greek World between the Hellenistic Era and Early Byzantium 5 or 8 ECTS	Dr. Alenka Cedilnik
ZG 2 Izbrana poglavja iz obče zgodovine 19. stoletja	Selected Chapters from General History of the 19th Century 5 or 8 ECTS	Dr. Jernej Kosi
ZG 2 Izbrana poglavja iz obče zgodovine zgodnjega novega veka	Selected Chapters from General History of Early Modern Times 5 or 8 ECTS	Dr. Marko Štuhec
ZG 2 Izbrana poglavja iz pozne antike	Selected Chapters from Late Antiquity 5 or 8 ECTS	Dr. Milan Lovenjak
ZG 2 Izbrana poglavja iz sodobne obče zgodovine	Selected Chapters from Contemporary General History 5 or 8 ECTS	Dr. Kornelija Ajlec
ZG 2 Izbrana poglavja iz sodobne slovenske zgodovine	Selected Chapters from Contemporary Slovenian History 5 or 8 ECTS	Dr. Božo Repe
*ZG 2 Izbrana poglavja iz zgodovine jugovzhodne Evrope v 19. stoletju	Selected Chapters from History of Southeast Europe in the 19th Century any South Slavic language 5 or 8 ECTS	Dr. Rok Stergar

ZG2 Izbrana poglavja iz slovenske zgodovine v zgodnjem novem veku	Selected Chapters from Slovenian History of Early Modern Times 3 or 5 or 8 ECTS	Dr. Dragica Čeč
ZG2 Historična antropologija	Historical Anthropology	Dr. Ana Cergol Paradiž
*ZG 2 Latinski jezik	Latin In Latin; consultations in English 5 or 7 ECTS	Mag. Jelena Isak Kres
*ZG 2 Nemški jezik	German Only in German 5 ECTS	Mag. Niko Hudelja
ZG 2 Didaktika zgodovine II	Didactics of History II 6 or 9 ECTS	Dr. Danijela Trškan
(Novejša smer): ZG2 Magistrsko delo 3	(Modern and Contemporary History): Master's thesis 3 9 ECTS	Depends on the topic
(Starejša smer): ZG2 Magistrsko delo 2 ZG2 Magistrsko delo 3	(Ancient, Medieval and Early Modern History): Master's thesis 2 4 ECTS Master's thesis 3 4 ECTS	Depends on the topic

POTENTIAL SELECTION OF COURSES AT OTHER DEPARTMENTS:

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: <https://www.ff.uni-lj.si/en/node/7336>.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Ziga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: <https://www.ff.uni-lj.si/en/node/7334>.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

2. SUMMER SEMESTER

2. 1. SUMMER SEMESTER: FIRST CYCLE: Bachelor's programme

Lectures & seminars are most likely held in Slovenian (with the exception of the **course Historical Geography** (primarily aimed at Master's students – see p. 14; but undergraduate students also are welcome) **with regular lectures held in English**). In the frame of other courses, we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the fourth column).

Courses in the SUMMER SEMESTER 2024/25 will last from 17 February to 6 June) + exams (from 9 June to 4 July):

Predmeti (titles of courses in Slovenian)	Courses (translated titles) & ECTS points	Predavatelj – Lecturer	Semester Language (if special)
ZG1 Struktura in razvoj zgodovinske znanosti	Structure and Development of Historical Science 5 ECTS	Dr. Marko Štuhec	Summer semester
ZG1 Obča zgodovina srednjega veka	General History of Middle Ages 5 ECTS	Dr. Janez Mlinar	Summer semester
ZG1 Zgodovina jugovzhodne Evrope v srednjem veku	Medieval History of Southeast Europe 5 ECTS	Dr. Dušan Mlacović	Summer semester
ZG1 Obča zgodovina zgodnjega novega veka	General History of Early Modern Times 5 ECTS	Dr. Marko Štuhec	Summer semester
ZG1 Slovenska zgodovina v zgodnjem novem veku	Slovenian History in Early Modern Times 5 ECTS	Dr. Sašo Jerše	Summer semester
ZG1 Zgodovina jugovzhodne Evrope v zgodnjem novem veku	History of Southeast Europe in Early Modern Times 5 ECTS	Dr. Žiga Zwitter	Summer semester

ZG1 Seminar iz sodobne slovenske zgodovine	Seminar in Contemporary Slovene History 5 ECTS	Dr. Božo Repe	Summer semester
ZG1 Seminar iz sodobne zgodovine jugovzhodne Evrope	Seminar in Contemporary History of Southeast Europe 5 ECTS	Dr. Mitja Ferenc	Summer semester
*ZG1 Nemščina v zgodovinopisju 2	German in Historiography 2 5 ECTS	Dr. Mojca Peternel	Summer semester Only in German
*ZG1 Latinski jezik 2	Latin 2 5 ECTS	Mag. Jelena Isak Kres	Summer semester In Latin; consultations in English

POTENTIAL SELECTION OF COURSES AT OTHER DEPARTMENTS:

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: <https://www.ff.uni-lj.si/en/node/7336>.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: <https://www.ff.uni-lj.si/en/node/7334>.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

2. 2. SUMMER SEMESTER: SECOND CYCLE: MASTER'S PROGRAMME

Lectures & seminars are most likely held in Slovenian (with the exception of the **course Historical Geography with regular lectures held in English**). In the frame of other courses, we offer **individual consultations in English** (except for the courses with special linguistic comments in red in the fourth column of the following table).

Exams are in **English** (except for the courses with special linguistic comments in red in the second column).

Courses in the SUMMER SEMESTER 2024/25 will last from 17 February to 6 June) + exams (from 9 June to 4 July):

Predmeti (titles of courses in Slovenian)	Courses (translated titles) Language (if special) & ECTS points	Predavatelj – Lecturer
ZG2 Historična geografija	Historical Geography 5 ECTS	Dr. Žiga Zwitter The whole course (regular lectures) in English
ZG2 Kulturna zgodovina	Cultural History 5 ECTS	Dr. Luka Vidmar
ZG2 Zgodovina ideje evropskega povezovanja	History of the Idea of European Integration 3 or 5 ECTS	Dr. Kornelija Ajlec
ZG2 Epistemologija zgodovine	Epistemology of History 3 or 5 ECTS	Dr. Jernej Kosi
ZG2 Izbrana poglavja iz obče zgodovine srednjega veka	Selected Chapters from General History of the Middle Ages 3 or 5 or 8 ECTS	Dr. Janez Mlinar
ZG 2 Izbrana poglavja iz zgodovine jugovzhodne Evrope v zgodnjem novem veku	Selected Chapters from History of Southeast Europe in Early Modern Times 3 or 5 or 8 ECTS	Dr. Žiga Zwitter
ZG2 Izbrana poglavja iz sodobne zgodovine jugovzhodne Evrope	Selected Chapters from Contemporary History of Southeast Europe 3 or 5 or 8 ECTS	Dr. Mitja Ferenc
ZG2 Izbrana poglavja iz srednjeveške zgodovine jugovzhodne Evrope	Selected Chapters from Mediaeval History of Southeast Europe 3 or 5 or 8 ECTS	Dr. Dušan Mlacović

ZG2 Paleografija novega veka	Palaeography of Modern Times 5 ECTS Only for students who understand German	Dr. Sašo Jerše
*ZG2 Didaktika zgodovine I	Didactics of History I Only in Slovenian or Croatian or Serbian 6 or 9 ECTS	Dr. Danijela Trškan
(Novejša smer): ZG2 Magistrsko delo 3	(Modern and Contemporary History): Master's thesis 3 9 ECTS	Depends on the topic of the student's Master's thesis
(Starejša smer): ZG2 Magistrsko delo 2 ZG2 Magistrsko delo 3	(Ancient, Medieval and Early Modern History): Master's thesis 2 4 ECTS Master's thesis 3 4 ECTS	Depends on the topic of the student's Master's thesis

POTENTIAL SELECTION OF COURSES AT OTHER DEPARTMENTS:

As far as the Department of History is concerned, you do not have to limit your selection of courses to those held by the Department of History.

The list of all courses with regular lectures held in English at all departments of the Faculty of Arts is available here: <https://www.ff.uni-lj.si/en/node/7336>.

BUT: if you plan to select not only courses at our department, but also a course/courses at other departments: it is obligatory to contact the Erasmus coordinator of the department in question in advance (note that the number of places per course is usually limited) OR at the very beginning of your study in Slovenia and ask her/him for confirmation that you got accepted. Dr. Žiga Zwitter is only your coordinator for courses at the Department of History.

The list of Erasmus coordinators at all departments of the Faculty of Arts, University of Ljubljana & their contact data: <https://www.ff.uni-lj.si/en/node/7334>.

It is important to know that your home faculty will recognize your ECTS points, so please check if your faculty supports your selection of courses.

DOCTORAL STUDY PROGRAMME

Please visit the following link:

<https://www.ff.uni-lj.si/en/study/third-cycle-doctoral-study-programmes/presentation-doctoral-study-programmes-third-cycle>

OUR EXPECTATIONS (Bachelor's, Master's, Doctoral study):

General course	Seminar
Written seminar (15-20 pages) on a general topic	Written seminar (15-20 pages) on a specific topic
or	DO NOT FORGET
oral/written exam (books and articles to study; if lectures are held in English, also lectures)	- TO CONSULT AN APPROPRIATE SELECTION OF LITERATURE,
	- TO USE FOOTNOTES IN ORDER TO MAKE CLEAR WHERE YOUR INFORMATION COMES FROM,
	- TO USE ONE OF THE USUAL STYLES OF REFERENCES TO BIBLIOGRAPHY.

In case of any changes to your Learning agreement, please inform the departmental coordinator and the professor in the first two weeks of your semester in Slovenia.

If you decide not to take exams, please inform the coordinator about it at the end of your stay.

EXAMS:

WINTER SEMESTER 2024/25	SUMMER SEMESTER 2024/25
<p>from around 20 January to 14 February: exam dates; deadlines for seminars usually earlier.</p> <p>Exceptions for incoming students possible: based on individual agreements with professors</p> <p>Professors enter your grades into the electronic system.</p>	<p>from 9 June to 4 July: exam dates; deadlines for seminars usually earlier</p> <p>Exceptions for incoming students possible: based on individual agreements with professors</p> <p>Professors enter your grades into the electronic system.</p>
<p>Faculty Coordinator at the International Office, Faculty of Arts, issues your Transcript of records (room 10).</p> <p><u>When you finish your exams, please ask for the Transcript of Records: internationaloffice@ff.uni-lj.si</u></p> <p>If the colleague in the International Office does not see your grades, please ask your professors to enter the grades into the electronic system.</p> <p>If you receive no answer from your professor, contact the departmental coordinator immediately.</p>	<p>Faculty Coordinator at the International Office, Faculty of Arts, issues your Transcript of records (room 10).</p> <p><u>When you finish your exams, please ask for the Transcript of Records: internationaloffice@ff.uni-lj.si</u></p> <p>If the colleague in the International Office does not see your grades, please ask your professors to enter the grades into the electronic system.</p> <p>If you receive no answer from your professor, contact the departmental coordinator immediately.</p>

TRANSCRIPT OF RECORDS

OCENE/GRADES

Grades in Slovenia:	ECTS Definition
odlično (10) EXCELLENT	EXCELLENT: A
prav dobro (9) VERY GOOD	VERY GOOD: B
prav dobro (8) VERY GOOD	GOOD: C
dobro (7) GOOD	SATISFACTORY: D
zadostno (6) SATISFACTORY	SUFFICIENT: E
nezadostno (5-1) FAIL	FAIL: F

Before you leave, you will get the Transcript of records at the International Office of the Faculty of Arts, room 10.

After you have taken all your exams, send an email to internationaloffice@ff.uni-lj.si and you will receive the Transcript of records in 2-3 days.

If you have to leave earlier, send an email to the International Office and ask the colleagues to send you the e-Transcript of records. You can also ask them to send the original to your address in your home country by post.

In any case, visit the international office 3 days before you leave – not only because of the Transcript of records but also because our International Office needs to know how long you stayed in Ljubljana.

Naslov / Title:
Zgodovina za študente na izmenjavi / History for Exchange Students

Avtorja/Authors:
Danijela Trškan
Žiga Zwitter

Oddelek za zgodovino, Filozofska fakulteta, Univerza v Ljubljani
/
Department of History, Faculty of Arts, University of Ljubljana

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