

*Faculty of Arts, University of Ljubljana,
15 February 2023*

Welcome Meeting for Incoming Students

Department of History



University of Ljubljana
FACULTY OF ARTS

AGENDA:

- 1. welcome by the Head of the Department of History, Asst. Prof. Dr. Irena Selišnik**
- 2. welcome by the representative of students of history at the Department of History, Gregor Gartner, on behalf of students and tutors**
- 3. welcome by the Slovenian section of the *International Students of History Association* (Aja Onuk, representative for international cooperation)**
- 4. your brief introductions & your courses selections**
- 5. a virtual tour around your classrooms**
- 6. incoming students' questions**
- 7. visit to the Department's library**

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Representative of **students of history** at the Department of History:

Gregor Gartner:

- gartner.gregor@gmail.com

Tutors:

- representative of **tutors at the Department of History**: Tamara Šterk:

- tayra.sterk@hotmail.com

- member of the faculty's team of tutors for exchange students:

- Domen Zabukovnik: domen.zabukovnik@gmail.com

- representative of **tutors for exchange students at the Faculty of Arts** (21 departments):

- tutorstvo.tuji@ff.uni-lj.si (Sara Ivanovska)

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ISHA LJUBLJANA



<https://www.facebook.com/isha.ljubljana/>
https://www.instagram.com/isha_ljubljana/
isha.ljubljana@gmail.com; aja.onuk@gmail.com

Question:

Do you all allow me to forward your email address to representatives of our students, tutors, and ISHA Ljubljana?

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4 Announcements:

Announcement 1: VIS system

CAN YOU STILL CHANGE YOUR SELECTION OF COURSES?

- If needed, changes to your learning agreements possible, preferably within the first two weeks:

- ERASMUS+ STUDENTS: please **fill in the form "Changes to the original Learning agreement"** which you can find here: <https://www.ff.uni-lj.si/en/node/7342>.

When you know, which subject will replace the previously selected one, I also need to sign the changed learning agreement.

Anyway, please make sure that your home faculty will recognize the ECTS points which you will bring home from the new course.

- I will only be involved in eventual changes to your learning agreement, if the Department of History is **your main host department. Nonetheless, **keep me informed in case of any changes in your courses selection at the Department of History.****

Announcement 2:

Meetings with professors:

- Contact data of your professors** (office hours, e-mail address): combine:
- the manual *History for exchange students* to identify the professor
 - <https://zgodovina.ff.uni-lj.si/en/about-department/presentation-staff>

Do send an e-mail to a professor at least 24 hours before you plan to visit her_him during her_his office hours – to make entirely sure that she_he checked the e-mail and you both count on a meeting at that time, otherwise it could happen that the professor is not there.

Send an e-mail to your professors soon (in the next days), and ask every professor for a meeting during their office hours.

When you contact your professors in the next days, ask them:

- what **your tasks** in the frame of a certain course in the winter semester are (**exam/seminar**),
- which **literature** you are expected to study,
- when your **exam** can be scheduled/what the **deadline to submit the seminar** is,
- how you will inform the professor one week before the exam that you will be taking the exam at a certain date (via Student Information System (VIS) or via e-mail).

Announcement 3:

International events, like

**5 May: Robert Gerwarth, *UCD Centre for war studies*, Dublin:
Lecture *1918 and the End of Empires***

Announcement 4:

Holidays & days when no lectures take place in the summer semester:

10 April

27 April–2 May

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Tips for easy orientation in the main faculty building (Aškerčeva 2):

(a) The name of the classroom consists of **3 digits** > 1st digit = floor:

1st digit 1 > on the **1st floor**

(e.g., 102)

1st digit 2 > on the **2nd floor** (e.g., 201)

...

(b) the **first digit is 0** (one or two more digits follow): **basement**
(e.g., 019)

(c) There is only 1 digit OR

there are only 2 digits & the first one is not 0

} on the
→ **ground floor**
(e.g., 5 or 18)

(d) **one digit, -Rim.'** (e.g., 1-Rim.) = **entrance** to the classroom **from the courtyard behind the building**

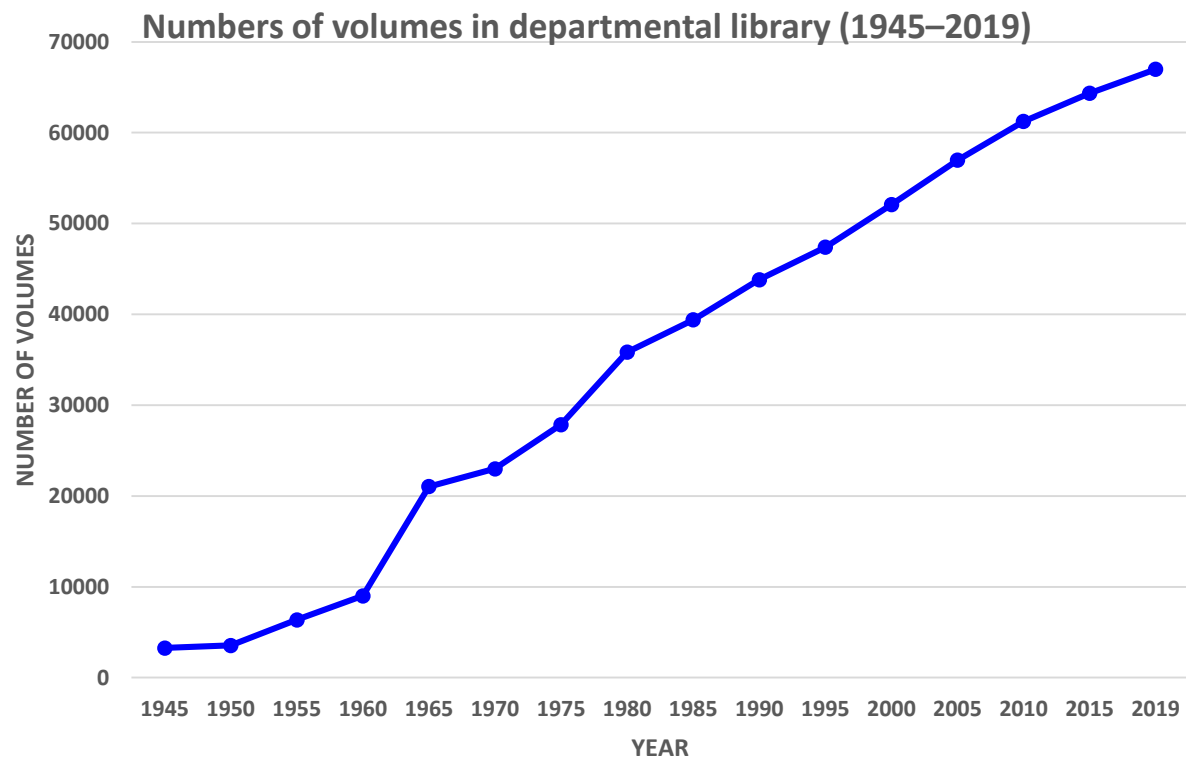
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Interested in the history of the territory of Slovenia, but you have not selected any Slovene history course?

That's a list of most relevant short overviews in English:

<https://zgodovina.ff.uni-lj.si/sites/default/files/documents/List%20of%20basic%20literature%20for%20exchange%20students%20-%20Dept%20of%20History-final.pdf>

THANKS FOR YOUR ATTENTION ☺