Faculty of Arts, University of Ljubljana,
16 February 2022

Welcome Meeting for Incoming Students

Department of History

University of Ljubljana
FACULTY OF ARTS

AGENDA:

1. **welcome by the Head of the Department of History, Asst. Prof. Dr. Irena Selišnik**

2. **welcome by the representative of students of history at the Department of History, Gregor Gartner, & by the departmental coordinator of tutors, Tamara Šterk**

3. **welcome by Erik Sever, head of the Slovenian section of the *International Students of History Association***

4. **your brief introductions & your courses selections**

5. **a virtual tour around your classrooms**

6. **questions by incoming students**

7. **visit to the Department's library**

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Representative of students of history at the Department of History: Gregor Gartner:

- gartner.gregor@gmail.com

Representative of tutors at the Department of History: Tamara Šterk:

- tayra.sterk@hotmail.com

Representative of tutors for exchange students at the Faculty of Arts (21 departments): Sara Pavlović:

- tutorstvo.tuji@ff.uni-lj.si

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ISHA LJUBLJANA

President: Erik Sever: isha.ljubljana@gmail.com

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5 Announcements:

Announcement 1: VIS system

Announcement 2:

Send an email to your professors soon (in the next days), ask them, when you best visit them in their offices.

Contact data of your professors (e-mail address; office): combine:

- **the manual *History for exchange students* to identify the professor**
- **+ check the contact data in the presentation of staff on the website of our department: https://zgodovina.ff.uni-lj.si/en/staff?field_oddelek_target_id=24 („kabinet“ = office)**

When you contact your professors in the next days, ask them:

- **what your tasks in the frame of a certain course in the summer semester are (exam/seminar),**
- **which literature you are expected to study,**
- **when your exam can be scheduled/what the deadline to submit the seminar is,**
- **how you will inform the professor one week before the exam that you will be taking the exam at a certain date (via Student Information System (VIS) or via e-mail).**

Announcement 3:

Students attending my course *History of SE Europe in Early Modern Times*:

please visit my office (111) tomorrow at 6:00 p.m.

Announcement 4:

Holidays & days when no lectures take place in the summer semester (holidays on weekends not included):

18 April,

27 April–2 May
(= national holidays: 27 April, 1 & 2 May;
faculty holidays: 28 & 29 April;
weekend: 30 April & 1 May)

Announcement 5:

Can you still change your courses selection?
(And, please, do change it, if you selected the course *General History of Early Modern Times*)

CAN YOU STILL CHANGE YOUR SELECTION OF COURSES?

- Soon after the beginning of the semester changes to your learning agreements possible, preferably within the first two weeks:

- ERASMUS+ STUDENTS: please fill in the form "Changes to the original Learning agreement" which you can find here: https://www.ff.uni-lj.si/en/node/7342. Print it yourself or we can print it at the faculty during my office hours (= every Thursday, 5:10–6:10 p.m., office 111).
When you know, which subject will replace the previously selected one, I also need to sign the changed learning agreement.

Anyway, please make sure that your home faculty will recognize the ECTS points which you will bring home from the new course.

- I will only be involved in eventual changes to your learning agreements, if the Department of History is your main host department. Nonetheless, keep me informed in case of any changes in your history courses.

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Tips for easy orientation in the main faculty building (Aškerčeva 2):

(a) The name of the classroom consists of 3 digits > 1st digit = floor:

1st digit 1 > on the 1st floor
(e.g., 102)

1st digit 2 > on the 2nd floor (e.g., 201)
…

(b) the first digit is 0 (one or two more digits follow): basement (e.g., 019)

(c) There is only 1 digit OR
there are only 2 digits & the first one is not 0 → on the ground floor (e.g., 5 or 18)

(d) one digit,-Rim.' (e.g., 1-Rim.) = entrance to the classroom from the courtyard behind the building

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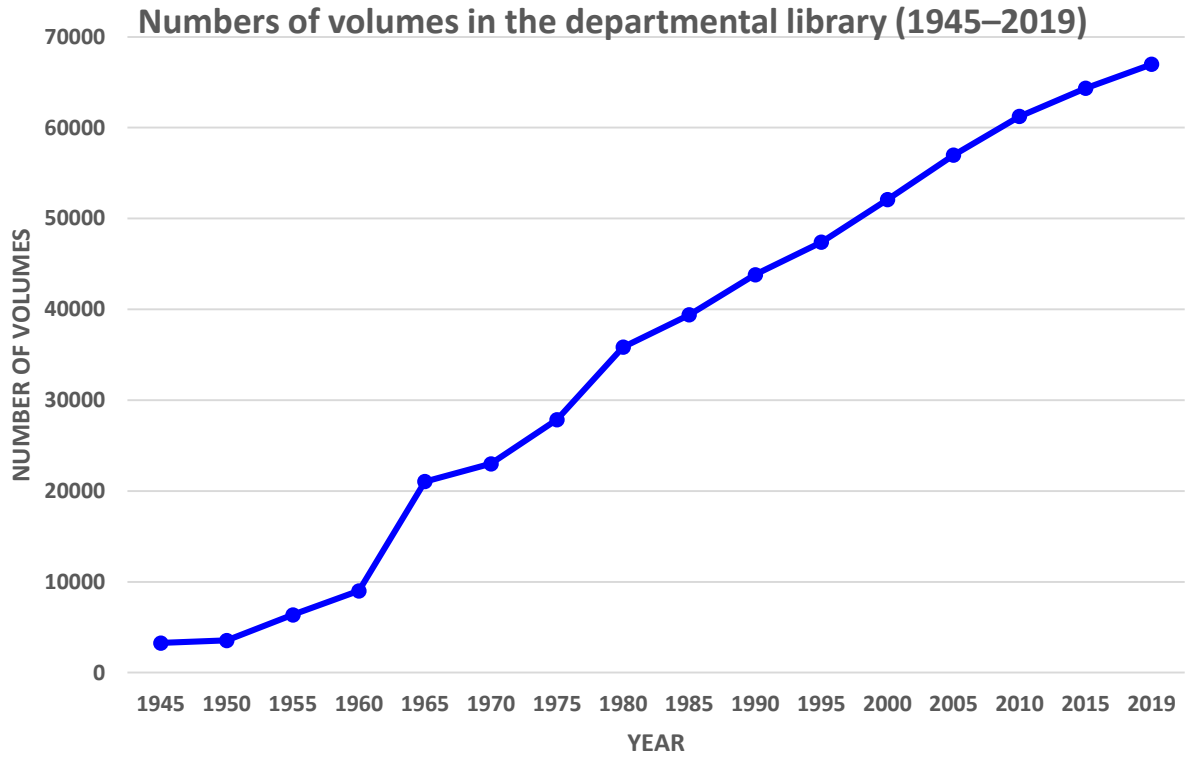
Numbers of volumes in the departmental library (1945–2019)
NUMBER OF VOLUMES
70000
60000
50000
40000
30000
20000
10000
0
1945
1950
1955
1960
1965
1970
1975
1980
1985
1990
1995
2000
2005
2010
2015
2019
YEAR

THANKS FOR YOUR ATTENTION ☺